



Vaccines for children (VFC) eligibility screening record

A record of all children 18 years of age or younger who receive immunizations must be kept in the healthcare provider's office in accordance with state law. This record must be completed by the child's parent, guardian, individual of record, or healthcare provider. VFC eligibility screening and documentation of eligibility status must take place with each immunization visit to ensure the child's eligibility status has not changed. It is necessary to retain this or a similar record for each child receiving vaccine. Providers using a similar form (paper-based or electronic) must capture all reporting elements included in this form.

Child's first name:

Child's middle initial:

Child's last name:

Child's date of birth:

Parent/guardian/individual of record full name:

Primary provider's full name:

Screening table instructions

To be completed by the healthcare provider. To determine if a child (0 through 18 years of age) is eligible to receive federal vaccine through the VFC and state programs, at each immunization encounter/ visit enter the date and mark the appropriate eligibility category.



Table 1. A chart with defined eligibility boxes that allows for documentation of Vaccines for Children (VFC) eligibility for a child. The first row of three merged cells is an overarching category for the 3 columns below.

Date screened	VFC eligibility* (select only one)			VFC eligible at FQHC/RHC only**	State eligible	Not eligible***
	Enrolled in Medicaid	No health insurance	American Indian or Alaskan Native	Under-insured	Enrolled in CHIP	Insurance covers vaccines

* This record must be kept with the patient's medical record. Patients must be screened for eligibility, and eligibility status must be documented at each visit. Verification of a child's eligibility status is NOT required.

**As of January 1, 2012, under-insured patients may only receive publicly funded vaccine at a Federally Qualified Health Center or Rural Health Clinic (FQHC/RHC). Under-insured includes children with health insurance that does not include coverage for vaccines or only covers specific vaccine types. Children are only eligible for vaccines not covered by insurance.

***Patients whose health insurance plan includes vaccines as a covered medical service are considered insured and not eligible for publicly funded vaccine.