



UTAH SCHOOL IMMUNIZATION RECORD

This record is part of the student's permanent school record (cumulative folder) as defined in Section 53G-9-306 of the Utah Statutory Code and shall transfer with that school record upon request of the student's legally responsible individual. See back for instructions on how to fill out this form.

Student Information

Student Name _____ Gender ☐ Male ☐ Female Date of Birth _____

Name of Parent/Guardian _____

USIIS ID _____

Student ID _____

Vaccine Information

VACCINE	Record the month, day, & year for each vaccine dose that was given.							
	1st	2nd	3rd	4th	5th/Last	Status	Due Date	Exemption
DTaP, DTP, DT, Td, Tdap (D-Diphtheria, T-Tetanus, P-Pertussis, aP-acellular Pertussis)								
Tdap (Required for students in grades 7-12) Tdap or an inadvertent DTaP given on or after 10 years of age								
Polio (IPV or OPV)								
Haemophilus influenzae type b (Hib)								
Pneumococcal								
Measles, Mumps, and Rubella (MMR) 1st dose must be received on or after the 1st birthday								
Hepatitis B (HBV)								
Varicella (Chickenpox) 1st dose must be received on or after the 1st birthday.								
Hepatitis A (HAV) 1st dose must be received on or after the 1st birthday.								
Meningococcal Conjugate (ACWY) 1 valid dose required for grades 7 through 12								

Immunization record received for this student is from:

- ☐ A statewide registry
☐ Student's former school
☐ Legally responsible individual of the student

Office of Communicable Diseases
Immunization Program
immunize.utah.gov

Authorized Signature: _____ Date: _____

(801)-538-9450

Above signature is the signature of the school or health personnel who verified the Utah School Immunization Record (USIR) against the source record(s).

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Instructions on how to complete the Utah School Immunization Record

All schools and early childhood programs must have a Utah School Immunization Record (USIR) for each enrolled student. The USIR must be completed by hand or printed from the Utah Statewide Immunization Information System (USIIS). For detailed information on required immunizations and minimum intervals between vaccine doses, refer to the Utah Immunization Guidebook at immunize.utah.gov.

Instructions for participating USIIS users

The following fields will be automatically fill in on the USIR when printed by a participating USIIS user:

- **Student Information:** Student Name, Gender, Date of Birth, Name of Parent/Guardian (if entered on the Demographics page), and USIIS ID. Note: The student ID will only print when printed by a school that is enrolled in USIIS and has the student linked to that specific school.
- **Vaccine Information:** Dates of valid doses of vaccines administered (1st, 2nd, 3rd 4th, 5th/last), Status, and Due Date.
- **Exemption:** If an exemption was completed online after October 2023, the exemption column will automatically populate with the type of exemption (religious, medical, or personal) for USIIS participants.

Completing the form

Verify that the information is correct, print the form, and fill in any necessary missing information by hand or type:

- **Immunization Record Received For This Student:** Mark “A statewide registry” if using records from USIIS or another state registry. Also mark “Student’s former school” and/or “Legally responsibly individual of the student” if other records were used.
- **Status:** Fill in the status column with “Immunity” if a child has immunity against a disease requiring vaccination due to a previous infection (measles, mumps, rubella [MMR], varicella, or hepatitis A). An immunity document from a healthcare provider must be provided to the school and attached to the USIR. This document must include positive serologic (titer) test results and a signed statement from a healthcare provider confirming that, based on positive laboratory test results, the child does not need the MMR, varicella, or hepatitis A vaccines.
- **Vaccine Information:** Fill in the dates (month, day, and year) in the appropriate column (i.e. 1st, 2nd, 3rd, 4th, 5th/last) for each required vaccine the student has received. Ensure these dates have been verified by a licensed healthcare professional, registered nurse, authorized representative of a local health department, or pharmacist listed on the immunization record(s) received for that student.
- **Exemption:** Fill in the exemption column with the type of exemption (religious, personal, or medical) if the student has an exemption. Attach a copy of the exemption form to the back of the USIR. For medical exemption, a written notice signed by a licensed healthcare provider must also be attached to the USIR.
- **Authorized Signature:** Must be signed and dated by school or health personnel who verified the USIR against the source record(s).

Instructions for non-participating USIIS users (or users who do not print USIR from USIIS)

- **Student Information:** Fill in the Student Name, Gender, Date of Birth, and Name of Parent/Guardian.

Note: The USIIS ID and Student ID are not required fields to be completed by facilities that are not enrolled in USIIS or do not print the USIR from USIIS.

Note on Due Date: The “Due Date” field is not required to be completed by non-participating facilities.

For further information, visit the Utah Immunization website at immunize.utah.gov or call 801-538-945.