



**USIIS User Confidentiality and Security Agreement  
Schools and Early Childhood Programs**

SCHOOL/FACILITY INFORMATION (All information is required.)		
School/Facility Name:		USIIS Facility ID:
School/Facility Address:		
City:	State:	Zip Code:
Telephone:	Fax:	
School District (if applicable):		
USER INFORMATION (All information is required.)		
First Name:	Work Email:	
Middle Name:	Office Phone:	
Last Name:		
Maiden/Other Last Name used:	Supervisor's Name:	
Birth Date:	Supervisor's Phone:	

The Utah Statewide Immunization Information System (USIIS) is a confidential computerized immunization information system operated and maintained by the Utah Department of Health (UDOH). USIIS access is available only to authorized users.

USIIS is developed under the authority of the following provisions of the Utah Code: Title 26, Chapter 3, Health Statistics; Title 26, Chapter 6, Communicable Diseases Control Act, Section 26-1-17.5; Title 53A, Chapter 11, Part 3, Immunization of Students; and Utah Administrative Rule R386-800 Immunization Coordination.

As required by Section 63-46a-3(5), any person who violates any provision of the rule may be assessed a civil money penalty as provided in Section 26-23-6.

USER AGREEMENT	
<b><i>To participate in and receive access to USIIS, I agree to the following conditions:</i></b>	
1.	I will use USIIS only for receipt and input of student and/or vaccination information and in accordance with the Family Educational Rights and Privacy Act (FERPA) where applicable.
2.	I will access USIIS only for the healthcare needs of students or to meet reporting requirements.
3.	I have read and will adhere to the requirements of the USIIS Confidentiality and Security Policy.
4.	I will safeguard my user name and password against use by another individual.
5.	I will access USIIS only as an employee of the above named school/facility.
6.	I will not make copies of individuals' records except as authorized in the USIIS Confidentiality and Security Policy.
7.	I will only discuss information in a USIIS record as necessary to confirm compliance with immunization requirements and never in a manner or location that would reveal the student's identity to unauthorized individuals.
8.	UDOH may terminate current and future access to USIIS at any time for failure to comply with these conditions.

***By signing this form, I certify I have read and agree to the conditions listed above and understand I am accountable for compliance with these conditions.***

Name: (print):	
Signature:	Date:

*This record is to be submitted to and kept on file with the Utah Department of Health USIIS Program.  
A copy of this completed document is considered the same as the original.*

Submit via email to: [usiistracking@utah.gov](mailto:usiistracking@utah.gov)  
Submit via fax to: 801.538.9440