



Understanding the Utah Immunization Rule for Students

Module II

Utah School Immunization Record

Utah School Immunization Record (USIR)

Purpose:

To provide school personnel with information regarding the requirements for the Utah School Immunization Record (USIR).

Goal:

To enhance understanding and proper use of the USIR in Utah schools.

Objectives:

- Outline the required **vaccines and doses** for school entry from kindergarten through twelfth grade.
- Define **Utah School Immunization Record (USIR)** as the official certificate of immunization in Utah schools.
- Explain what constitutes **appropriate immunization documentation**.
- Describe the **proper documentation** of medical, religious and personal exemptions.
- Define **proof of immunity** (e.g., history of disease) and the appropriate documentation.
- Identify immunization documentation requirements for **transfer students** and students from **military families**.
- Explain **who is responsible** for verifying the USIR.
- Describe the process for **maintaining a current** list of all students and their immunization status.
- Describe the conditions under which a student may be excluded from attending school during a **vaccine-preventable disease outbreak**.
- Describe the requirements for **maintain electronic or scanned copies** of USIR and supporting documentation in place of hard copies.



Immunization Requirements for Kindergarten through sixth grade

To attend kindergarten through sixth grade, a student must provide written proof of receiving the following immunizations:

- ◆ 5 doses of DTaP
- ◆ 4 doses of Polio
- ◆ 2 doses of Measles, Mumps, Rubella (MMR)
- ◆ 3 doses of Hepatitis B
- ◆ 2 doses of Hepatitis A
- ◆ 2 doses of Varicella (chickenpox)

Recommended for children aged 5 years and older (but not required for school entry in Utah):

- ◆ Influenza
- ◆ COVID-19

For students claiming a previous infection with Measles, Mumps, Rubella (MMR), Varicella (Chickenpox), or Hepatitis A, immunity documentation must be provided to the school. These documents should include the results of serological/titer testing and a written statement signed by a healthcare provider confirming that, based on positive laboratory test results, the student does not need to receive the MMR, varicella, or hepatitis A vaccines.

For medical, religious, or personal exemptions, the legally responsible individual for the student must complete an online immunization education module at immunize.utah.gov or attend an in-person consultation at a local health department. A copy of the exemption form must be submitted to the school. For medical exemptions, a completed vaccination exemption form, along with a written notice signed by a licensed healthcare provider, must be submitted to the school.

Immunization Requirements for Grades 7-12

To attend 7th through 12th grade, a student must provide written proof of receiving the following immunizations:

- ◆ 1 dose of Tdap (Only Tdap vaccine administered at age 10 years or older is acceptable for school entry)
- ◆ 2 doses of Varicella (chickenpox)
- ◆ 1 dose of Meningococcal Conjugate (Only Meningococcal Conjugate vaccine administered at age 10 years or older is acceptable for school entry)
- ◆ 3 doses of Hepatitis B

This is in addition to the immunizations that should have already been completed:

- ◆ 2 doses of Measles, Mumps, Rubella (MMR)
- ◆ 4 doses of Polio
- ◆ 2 doses of Hepatitis A
- ◆ 5 doses of DTaP (or 4 if dose 4 was given at age 4+ and 6 months after dose 3) or receive the appropriate number of Td or Tdap doses if not fully vaccinated.

Recommended (but not required for school entry in Utah):

- ◆ HPV
- ◆ Influenza
- ◆ COVID-19

For students claiming a previous infection with Measles, Mumps, Rubella (MMR), Varicella (Chickenpox), or Hepatitis A, immunity documentation must be provided to the school.

For medical, religious, or personal exemptions, the legally responsible individual for the student must complete an online immunization education module at immunize.utah.gov or attend an in-person consultation at a local health department. A copy of the exemption form must be submitted to the school. For medical exemptions, a completed vaccination exemption form, along with a written notice signed by a licensed healthcare provider, must be submitted to the school.

Utah School Immunization Record (USIR)

- The **Utah School Immunization Record (USIR)** is the **official certificate of immunization** for students in any Utah public, private, or charter school.
- The **USIR** can be printed from the **Utah Statewide Immunization Information System (USIIS)**.
- The USIR may also be printed from the **Utah Immunization Program website at immunize.utah.gov**. It can be printed on any color paper.
- Each school must maintain completed **hard copies** of the USIR for every enrolled student to verify their immunization status as well as an official exemption form (Religious, personal, or medical), or proof of immunity documents, if applicable.



UTAH SCHOOL IMMUNIZATION RECORD

This record is part of the student's permanent school record (cumulative folder) as defined in Section 53G-9-306 of the Utah Statutory Code and shall transfer with that school record upon request of the student's legally responsible individual. See back for instructions on how to fill out this form.

Student Information
Student Name _____ Gender ☐ Male ☐ Female Date of Birth _____
Name of Parent/Guardian _____
USIIS ID _____ Student ID Number _____

VACCINE		Record the month, day & year for each vaccine dose that was given				SPR Act	Status	Due Date	Exemption
		1st	2nd	3rd	4th				
DTaP, DTP, DT, Td, Tdap (Diphtheria, Tetanus, Pertussis, Tetanus Toxoid, and Polio)									
Tdap (Tetanus Toxoid, Diphtheria, and Pertussis)									
Polio (IPV or OPV)									
Haemophilus influenzae type b (Hib)									
Pneumococcal									
Measles, Mumps, and Rubella (MMR) 1st dose must be received on or after the 1st birthday									
Hepatitis B (HBV)									
Varicella (Chickenpox) 1st dose must be received on or after the 1st birthday									
Hepatitis A (HAV) 1st dose must be received on or after the 1st birthday									
Meningococcal Conjugate (ACWY)									

Immunization record received for this student is from: ☐ A statewide registry
☐ Student's former school
☐ Legally responsible individual of the student

Authorized Signature: _____ Date: _____

Office of Communicable Diseases
Immunization Program
immunize.utah.gov
(801) 538-9450

Above signature is the signature of the school or health personnel who verified the Utah School Immunization Record (USIR) against the source record(s).

Rev. 07/2022

Utah School Immunization Record (USIR)- Continued

- Maintaining a completed electronic or scanned copy of the USIR, student exemption form, and healthcare provider documentation for history of disease as part of the student's permanent cumulative record satisfies the requirements of the Utah Statutory Code.



UTAH SCHOOL IMMUNIZATION RECORD

This record is part of the student's permanent school record (cumulative folder) as defined in Section 53G-9-306 of the Utah Statutory Code and shall transfer with that school record upon request of the student's legally responsible individual. See back for instructions on how to fill out this form.

Student Information
Student Name _____ Gender ☐ Male ☐ Female Date of Birth _____
Name of Parent/Guardian _____
USIS ID _____ Student ID Number _____

VACCINE	Record the month, day, & year for each vaccine dose that was given.					SPR Act	Status	Due Date	Exemption
	1st	2nd	3rd	4th	5th				
DtaP, DTP, DT, Td, Tdap <small>10-component, T1 tetanus, P1 pertussis, aP1 acellular pertussis</small>									
Tdap <small>10-component (10a) given on or after 10 years of age</small>									
Polio (IPV or OPV)									
Haemophilus influenzae type b (Hib)									
Pneumococcal									
Measles, Mumps, and Rubella (MMR) <small>1st dose must be received on or after the 1st birthday</small>									
Hepatitis B (HBV)									
Varicella (Chickenpox) <small>1st dose must be received on or after the 1st birthday</small>									
Hepatitis A (HAV) <small>1st dose must be received on or after the 1st birthday</small>									
Meningococcal Conjugate (ACWY)									

Immunization record received for this student is from: ☐ A statewide registry
☐ Student's former school
☐ Legally responsible individual of the student

Authorized Signature: _____ Date: _____

Office of Communicable Diseases
Immunization Program
www.health.utah.gov
(801) 538-5450

Above signature is the signature of the school or health personnel who verified the Utah School Immunization Record (USIR) against the source record(s).

Rev. 07/2022

Documentation Requirements

- **Appropriate immunization documentation** must be provided to the school by the student's former school, legally responsible individual of the student, or a statewide registry.
- Appropriate documentation includes a record of all vaccines the student has received, including the month, date, and year each vaccine was administered, as well as an official exemption form (Religious, personal, or medical), or proof of immunity documents, if applicable.
- Information from other records must be transferred to the USIR.
- Any exemption form or proof of immunity documents must be attached to the USIR.



UTAH SCHOOL IMMUNIZATION RECORD

This record is part of the student's permanent school record (cumulative folder) as defined in Section 53G-9-306 of the Utah Statutory Code and shall transfer with that school record upon request of the student's legally responsible individual. See back for instructions on how to fill out this form.

Student Name _____ Gender ☐ Male ☐ Female Date of Birth _____
Name of Parent/Guardian _____
USIS ID _____ Student ID Number _____

VACCINE	Record the month, day, & year for each vaccine dose that was given.					Status	Due Date	Exemption
	1 st	2 nd	3 rd	4 th	5 th /Last			
DTaP, DTP, DT, Td, Tdap (D: diphtheria, T: tetanus, P: pertussis, aP: acellular pertussis)								
Tdap Tdap or an inactivated DTaP given on or after 10 years of age								
Polio (IPV or OPV)								
Haemophilus influenzae type b (Hib)								
Pneumococcal								
Measles, Mumps, and Rubella (MMR) 1 st dose must be received on or after the 1 st birthday.								
Hepatitis B (HBV)								
Varicella (Chickenpox) 1 st dose must be received on or after the 1 st birthday.								
Hepatitis A (HAV) 1 st dose must be received on or after the 1 st birthday.								
Meningococcal Conjugate (ACWY)								

Immunization record received for this student is from: ☐ A statewide registry
☐ Student's former school
☐ Legally responsible individual of the student

Authorized Signature: _____ Date: _____

Office of Communicable Diseases
Immunization Program
immunize@uhh.gov
(801) 538-9450

Above signature is the signature of the school or health personnel who verified the Utah School Immunization Record (USIR) against the source record(s).

Rev. 07/2022

Appropriate Immunization Documentation

- When reviewing the immunization record of a student, ensure that information regarding each required vaccination the student has received, including the date each vaccine was administered, has been verified by a licensed healthcare provider, registered nurse, public health official, or pharmacist.
- The USIR must be verified by a school or health personnel who verified USIR against the source records. A school authority, such as school personnel, must verify the USIR. Sign and date – this is the signature of the school or health personnel who verified the USIR against the source record(s).



UTAH SCHOOL IMMUNIZATION RECORD

This record is part of the student's permanent school record (cumulative folder) as defined in Section 53G-9-306 of the Utah Statutory Code and shall transfer with that school record upon request of the student's legally responsible individual. See back for instructions on how to fill out this form.

Student Information
 Student Name _____ Gender ☐ Male ☐ Female Date of Birth _____
 Name of Parent/Guardian _____
 USIS ID _____ Student ID Number _____

VACCINE	Record the month, day, & year for each vaccine dose that was given.				SPR Act	Status	Due Date	Exemption
	1st	2nd	3rd	4th				
DTaP, DTP, DT, Td, Tdap (D: diphtheria, T: tetanus, P: pertussis, aP: acellular pertussis)								
Tdap (Tdap or acellular pertussis (Tdap) given on or after 10 years of age)								
Polio (IPV or OPV)								
Haemophilus influenzae type b (Hib)								
Pneumococcal								
Measles, Mumps, and Rubella (MMR) (1st dose must be received on or after the 1st birthday)								
Hepatitis B (HBV)								
Varicella (Chickenpox) (1st dose must be received on or after the 1st birthday)								
Hepatitis A (HAV) (1st dose must be received on or after the 1st birthday)								
Meningococcal Conjugate (ACWY)								

Immunization record received for this student is from: ☐ A statewide registry
☐ Student's former school
☐ Legally responsible individual of the student

Office of Communicable Diseases
 Immunization Program
www.health.utah.gov
 (801) 538-9450

Authorized Signature: _____ Date: _____

Above signature is the signature of the school or health personnel who verified the Utah School Immunization Record (USIR) against the source record(s).

Rev. 07/2022

Appropriate Immunization Documentation Student Information

- Fill in the Student Name, Gender, Date of Birth, and Name of Parent/Guardian.
- The USIIS ID and Student ID are not required fields to be completed by facilities that are not enrolled in USIIS or do not print USIR from USIIS.
- Student Name, Gender, Date of Birth, Name of Parent/Guardian (if entered on the Demographics page), and USIIS ID will be automatically filled in on the USIR when printed by participating USIIS user. The Student ID will only print when printed from a school that is enrolled in USIIS and has the students affiliated to that specific school.



UTAH SCHOOL IMMUNIZATION RECORD

This record is part of the student's permanent school record (cumulative folder) as defined in Section 53G-9-306 of the Utah Statutory Code and shall transfer with that school record upon request of the student's legally responsible individual. See back for instructions on how to fill out this form.

Student Information
 Student Name _____ Gender ☐ Male ☐ Female Date of Birth _____
 Name of Parent/Guardian _____
 USIIS ID _____ Student ID Number _____

VACCINE	Record the month, day, & year for each vaccine dose that was given.				SPR Act	Status	Due Date	Exemption
	1st	2nd	3rd	4th				
DTaP, DTP, DT, Td, Tdap <small>(D-tetanus, T-tetanus, P-Pertussis, aP-acellular pertussis)</small>								
Tdap <small>(Tdap or as indicated (Tdap given on or after 10 years of age)</small>								
Polio (IPV or OPV)								
Haemophilus influenzae type b (Hib)								
Pneumococcal								
Measles, Mumps, and Rubella (MMR) <small>(1st dose must be received on or after the 1st birthday)</small>								
Hepatitis B (HBV)								
Varicella (Chickenpox) <small>(1st dose must be received on or after the 1st birthday)</small>								
Hepatitis A (HAV) <small>(1st dose must be received on or after the 1st birthday)</small>								
Meningococcal Conjugate (ACWY)								

Immunization record received for this student is from: ☐ A statewide registry
☐ Student's former school
☐ Legally responsible individual of the student

Office of Communicable Diseases
 Immunization Program
www.health.utah.gov
 (801) 538-9450

Authorized Signature: _____ Date: _____

Above signature is the signature of the school or health personnel who verified the Utah School Immunization Record (USIR) against the source record(s).

Rev. 07/2022

Appropriate Immunization Documentation Vaccine Information

- Dates of vaccines given (1st 2nd, 3rd, 4th, 5th/last), Status, and Due Date will be automatically filled in on the USIR **when printed by a participating USIIS user.**
- If you are not printing the USIR from USIIS**, fill in the dates (month, day, and year in the appropriate column i.e., 1st, 2nd, 3rd, 4th, 5th/last) for each of the required vaccines the student has received.
- Make sure to **enter only valid doses of each vaccine** a child has received. When **printing from USIIS**, only valid doses of each vaccine administered to a child will display on the USIR.



UTAH SCHOOL IMMUNIZATION RECORD

This record is part of the student's permanent school record (cumulative folder) as defined in Section 53G-9-306 of the Utah Statutory Code and shall transfer with that school record upon request of the student's legally responsible individual. See back for instructions on how to fill out this form.

Student Information

Student Name _____ Gender ☐ Male ☐ Female Date of Birth _____

Name of Parent/Guardian _____

USIIS ID _____ Student ID Number _____

Vaccine Information

VACCINE	Record the month, day, & year for each vaccine dose that was given					Dose Last	Status	Due Date	Exemption
	1st	2nd	3rd	4th	5th				
DTaP, DTP, DT, Td, Tdap (Diphtheria, Tetanus, Pertussis, Polio)									
Tdap (Tdap is indicated if not given on or after 12 years of age)									
Polio (IPV or OPV)									
Haemophilus influenzae type b (Hib)									
Pneumococcal									
Measles, Mumps, and Rubella (MMR) 1 st dose must be received on or after the 1 st birthday.									
Hepatitis B (HBV)									
Varicella (Chickenpox) 1 st dose must be received on or after the 1 st birthday.									
Hepatitis A (HAV) 1 st dose must be received on or after the 1 st birthday.									
Meningococcal Conjugate (ACWY)									

Immunization record received for this student is from: ☐ A statewide registry

☐ Student's former school

☐ Legally responsible individual of the student

Office of Communicable Diseases
Immunization Program
immunization@utah.gov
(801) 538-5600

Authorized Signature: _____ Date: _____

Above signature is the signature of the school or health personnel who verified the Utah School Immunization Record (USIR) against the source record(s).

Rev. 07/2022

Exemption Documentation

- **Due Date** is not a required field for facilities that are not enrolled in USIIS or do not use USIIS to print the USIR.
- If a student has an exemption, enter the exemption type (religious, personal, or medical) in the exemption column. Attach a copy of the exemption form to the back of the USIR.

Note: Work is in progress to enable exemptions completed through the online module to transfer directly to the USIR.

- For a medical exemption, a written notice signed by a licensed healthcare provider must also be attached to the USIR.



UTAH SCHOOL IMMUNIZATION RECORD

This record is part of the student's permanent school record (cumulative folder) as defined in Section 530-9-306 of the Utah Statutory Code and shall transfer with that school record upon request of the student's legally responsible individual. See back for instructions on how to fill out this form.

Student Information

Student Name _____ Gender ☐ Male ☐ Female Date of Birth _____

Name of Parent/Guardian _____

USIIS ID _____ Student ID Number _____

Vaccine Information

VACCINE	Record the month, day, & year for each vaccine dose that was given				Dose Last	Status	Due Date	Exemption
	1 st	2 nd	3 rd	4 th				
DTaP, DTP, DT, Td, Tdap (Diphtheria, Tetanus, Pertussis, acellular Pertussis)								
Tdap (Tdap is indicated DTaP given on or after 12 years of age)								
Polio (IPV or OPV)								
Haemophilus influenzae type b (Hib)								
Pneumococcal								
Measles, Mumps, and Rubella (MMR) 1 st dose must be received on or after the 1 st birthday.								
Hepatitis B (HBV)								
Varicella (Chickenpox) 1 st dose must be received on or after the 1 st birthday.								
Hepatitis A (HAV) 1 st dose must be received on or after the 1 st birthday.								
Meningococcal Conjugate (ACWY)								

Immunization record received for this student is from: ☐ A statewide registry

☐ Student's former school

☐ Legally responsible individual of the student

Authorized Signature: _____ Date: _____


Office of Communicable Diseases
Immunization Program
immunization@utah.gov
(801) 538-5600

Above signature is the signature of the school or health personnel who verified the Utah School Immunization Record (USIR) against the source record(s).

Rev. 07/2022

Proof of Immunity (History of Disease Verification) Due Date

- Fill in the status column with “Immunity” if the student is claiming previous infection with measles, mumps, rubella (MMR), varicella, or hepatitis A disease.
- Immunity documents for each student claiming previously infected with measles, mumps, rubella (MMR), varicella, or hepatitis A disease must be attached to the USIR.
- The immunity documents must include the results of serologic testing for immunity, titer testing, and a written statement signed by a health care provider confirming that, based on positive laboratory test results, the student does not need to receive the MMR, varicella, or hepatitis A vaccines.

 **UTAH SCHOOL IMMUNIZATION RECORD**

This record is part of the student's permanent school record (cumulative folder) as defined in Section 53G-9-306 of the Utah Statutory Code and shall transfer with that school record upon request of the student's legally responsible individual. See back for instructions on how to fill out this form.

Student Information
 Student Name _____ Gender ☐ Male ☐ Female Date of Birth _____
 Name of Parent/Guardian _____
 USIS ID _____ Student ID Number _____

Vaccine Information

VACCINE	Record the month, day, & year for each vaccine dose that was given.				Dose Last	Status	Due Date	Exemption
	1st	2nd	3rd	4th				
DTaP, DTP, DT, Td, Tdap <small>(Diphtheria, Tetanus, Pertussis, acellular Pertussis)</small>								
Tdap <small>(Tetanus, Diphtheria, acellular Pertussis) given on or after 10 years of age</small>								
Polio (IPV or OPV)								
Haemophilus influenzae type b (Hib)								
Pneumococcal								
Measles, Mumps, and Rubella (MMR) <small>(1st dose must be received on or after the 1st birthday)</small>								
Hepatitis B (HBV)								
Varicella (Chickenpox) <small>(1st dose must be received on or after the 1st birthday)</small>								
Hepatitis A (HAV) <small>(1st dose must be received on or after the 1st birthday)</small>								
Meningococcal Conjugate (ACWY)								

Immunization record received for this student is from: ☐ A statewide registry
☐ Student's former school
☐ Legally responsible individual of the student

Authorized Signature: _____ Date: _____

Office of Communicable Diseases
 Immunization Program
www.dhs.gov
 (801) 538-5623

Above signature is the signature of the school or health personnel who verified the Utah School Immunization Record (USIR) against the source record(s). Rev. 07/2022

Immunization Record Received for This Student

Authorized Signature

- Immunization Record Received For This Student: Mark the source of the record(s) used to complete this document.
- Authorized Signature: Sign and date – this is the signature of the school or health personnel who verified the USIR against the source record(s).
- School districts **may not use templates of the USIR** for maintaining and reporting official immunization documentation.



UTAH SCHOOL IMMUNIZATION RECORD

This record is part of the student's permanent school record (cumulative folder) as defined in Section 530-9-306 of the Utah Statutory Code and shall transfer with that school record upon request of the student's legally responsible individual. See back for instructions on how to fill out this form.

Student Information

Student Name _____ Gender ☐ Male ☐ Female Date of Birth _____

Name of Parent/Guardian _____

USIS ID _____ Student ID Number _____

Vaccine Information

VACCINE	1st	2nd	3rd	4th	DPH Last	Status	Due Date	Exemption
DTaP, DTP, DT, Td, Tdap (Diphtheria, Tetanus, Pertussis, acellular Pertussis)								
Tdap (Tdap as indicated DTaP given on or after 12 years of age)								
Polio (IPV or OPV)								
Haemophilus influenzae type b (Hib)								
Pneumococcal								
Measles, Mumps, and Rubella (MMR) 1st dose must be received on or after the 1st birthday.								
Hepatitis B (HBV)								
Varicella (Chickenpox) 1st dose must be received on or after the 1st birthday.								
Hepatitis A (HAV) 1st dose must be received on or after the 1st birthday.								
Meningococcal Conjugate (ACWY)								

Immunization record received for this student is from: ☐ A statewide registry

☐ Student's former school

☐ Legally responsible individual of the student

Authorized Signature: _____ Date: _____

Office of Communicable Diseases
Immunization Program
www.dhs.gov
(801) 538-5600

Above signature is the signature of the school or health personnel who verified the Utah School Immunization Record (USIR) against the source record(s).

Rev. 07/2022

Utah School Immunization Record

- The USIR is part of the student's **permanent school record (cumulative folder)** as defined in **Section 53G-9-306** of the Utah Statutory Code.
- Schools must provide a transferring student's immunization record to the new school upon request from the legally responsible individual or when the school transfers any of the student's records to the new school.



Students in Military Families

- Immunizations. Compacting states shall give 30 days from the date of enrollment or within such time as is reasonably determined under the rules promulgated by the Interstate Commission, for students to obtain any immunization required by the receiving state. For a series of immunizations, initial vaccinations must be obtained within 30 days or within such time as is reasonably determined under the rules promulgated by the Interstate Commission.



NOTE: Effective 1/24/2018 53E-3-905.
Article IV — Educational records and enrollment
— Immunizations — Grade level entrance.



Homeless Students - Enrollment

- Homeless students may be conditionally enrolled.
- School officials should use their professional discretion to ensure these students receive the immunizations they need in a timely manner.
- The Utah Immunization Program will collaborate with the Utah State Office of Education to ensure school districts do not have funds withheld for homeless students, if there have been repeated efforts to obtain the required immunizations or immunization records.



NOTE: Many of these homeless students have no insurance and are eligible to receive immunizations through the [Vaccines for Children \(VFC\) Program](#). Call 801-538-9450 for more information.



Homeless Students - Title VII

The McKinney-Vento Homeless Assistance Act states:

- The school selected must immediately enroll even if unable to produce normally required records for enrollment or while obtaining school records from previous school. 42 U.S.C. § 11432(g)(3)(C)(i)
- Enrolling schools shall contact the school last attended by the student immediately to obtain relevant academic and other records. 42 U.S.C. § 11432(g)(3)(C)(ii)
- If a child or youth experiencing homelessness needs to obtain immunization or other required health records, the enrolling school will immediately refer the parent, guardian, or unaccompanied youth to the local liaison, who will assist in obtaining necessary immunizations or screenings, or immunization or other required health records. 42 U.S.C. § 11432(g)(3)(C)(iii)

Transfer Students

- Students transferring to a Utah school must have a record of all vaccines they have received, as well as immunity documentation for any student claiming previous infection with measles, mumps, rubella (MMR), varicella, or hepatitis A. Additionally, a Utah vaccination exemption form must be provided for students claiming an exemption from the required vaccinations.
- The information should be transferred to the **USIR (Utah School Immunization Record)** as part of the student's official school record.
- If a student is missing any required vaccine doses, they must provide supporting documents, such as an exemption form or a record of previous disease immunity, to the school to comply with immunization requirements.
- An exemption from another state is not acceptable. The student must obtain the appropriate Utah exemption form.

**Transcribe the
Immunization
history**

Immunization Record and History

Student Name: _____ Date of Birth: _____

Parent/Guardian Name: _____ Address: _____

USIR ID: _____

Vaccine	Age	Date	Notes
DTaP	2, 4, 6, 15-18 months		
MMR	12-15 months, 4-6 years		
MMRV	12-15 months		
Polio	2, 4, 6, 15-18 months		
Hepatitis B	Birth, 1-2 months, 6-18 months		
Varicella	12-15 months, 4-6 years		
Hepatitis A	12-23 months, 2-4 years		
MMRV	12-15 months		
MMR	4-6 years		
Polio	15-18 months		
Hepatitis B	6-18 months		
Varicella	4-6 years		
Hepatitis A	2-4 years		

**Into the
USIR**

UTAH SCHOOL IMMUNIZATION RECORD

Student Name: _____ Date of Birth: _____

Parent/Guardian Name: _____ Address: _____

USIR ID: _____

Vaccine	Age	Date	Status	Exemption
DTaP	2, 4, 6, 15-18 months			
MMR	12-15 months, 4-6 years			
MMRV	12-15 months			
Polio	2, 4, 6, 15-18 months			
Hepatitis B	Birth, 1-2 months, 6-18 months			
Varicella	12-15 months, 4-6 years			
Hepatitis A	12-23 months, 2-4 years			
MMRV	12-15 months			
MMR	4-6 years			
Polio	15-18 months			
Hepatitis B	6-18 months			
Varicella	4-6 years			
Hepatitis A	2-4 years			

Immunization record received for this student is from: ☐ A statewide registry ☐ Student's former school ☐ Legally responsible individual of the student

Authorized Signature: _____ Date: _____



Maintaining a Current List of All Students' Immunization Status

Are schools required to maintain a current list of all students' immunization status?

Yes. Each school must maintain a current list of all enrolled students. The list must include:

- students for whom the school has received a valid and complete immunization record;
- students who are exempt from receiving a required vaccine;
- students who are allowed to attend school under conditional enrollment, extended conditional enrollment, or out-of-compliance; and

The list must specifically indicate each disease for which a student is not immunized.

A name appearing on the list of enrolled students is subject to the confidentiality requirements outlined in Section [26B-1-212](#) and Section 53E-9-202.



Steps Schools Must Take During a Disease Outbreak

In the event of a disease outbreak, the school principal or administrator must:

1. **Identify students not immune** to the outbreak disease.
2. **Notify legally responsible individuals** of students who are not immune to the outbreak disease and provide steps to protect their children.
3. **Implement measures approved by the local health department**, which may include:
 - providing a separate educational environment for non-immune students to ensure the protection of both non-immune students and the remainder of the student body.
 - preventing students who are not immune to the outbreak disease from attending school.

For questions related to vaccine-preventable disease outbreaks in schools or childcare facilities, contact your local health department epidemiologist or infections disease control department. Alternatively, you can reach out to Danielle Timothy at the Utah Department of Health and Human Services via email at dtimothy@utah.gov, her cell at 385-332-6948, or her team email at vpds@utah.gov.



Exclusions of Students Who Are Under Exemption, Conditionally, or Extended Conditionally Enrolled

1. A local or state health representative may exclude a student, as authorized by Section 53G-9-302, who has claimed an exemption to all vaccines or to one vaccine, who is not immune to the outbreak disease, or who is conditionally or extended conditionally enrolled in school attendance if there is good cause to believe that the student has a vaccine preventable disease, or:
 - (a) has been exposed to a vaccine-preventable disease; or
 - (b) will be exposed to a vaccine-preventable disease because of program attendance.
2. An excluded student may not attend school until the local health officer is satisfied that the student is no longer at risk of contracting or transmitting a vaccine-preventable disease.
3. Schools and early childhood programs must comply with disease outbreak management options as described in Subsection 53G-9-309(3)(c).



Scanning or Electronic Copies of the Utah School Immunization Record

Can a school scan the Utah School Immunization Record (USIR), exemption form, and immunity documents if the school only uses an electronic student cumulative folder or permanent record file?

Yes, maintaining an electronic/scanned copy of the USIR, student exemption form, and immunity documents for each student claiming previous infection with measles, mumps, rubella (MMR), varicella, or hepatitis A disease as part of the student's permanent cumulative record complies with the Utah Statutory Code. This eliminates the need for a hard copy record since everything is electronically. When a district or school uses electronic student cumulative folders, the following criteria must be met:

1. Accuracy Check: School personnel must ensure that all fields on the USIR, exemption form, and immunity document and healthcare provider documentation for the history of disease are completed accurately before scanning into the file. The USIR must be up-to-date with the most current immunization information, including any required documents and signatures.

Scanning or Electronic Copies of the Utah School Immunization Record - Continued

2. Accessibility: The electronic copy of the USIR, student exemption form, and healthcare provider documentation must be available to the Utah Department of Health and Human Services, or local health departments as required for audits and to verify immunization records, exemptions, or history of disease documentation.

Outbreak Protocol: Schools must follow an outbreak protocol for excluding all non-immunized or exempt students.

Note: A history of disease is only accepted for previous infections with measles, mumps, rubella (MMR), varicella, or hepatitis A. The immunity documents must include serologic testing results for immunity, titer testing, and a written statement signed by a healthcare provider confirming that, based on positive laboratory test results, the student does not need to receive the MMR, varicella, or hepatitis A vaccines.

If a student transfers to a new school, the school or early childhood program the child transfers from must either transfer the USIR, any immunity documents, and any exemption form upon the request of the student's legally responsible individual or when the school transfers any of the student's records to the new school.



For More Information

For more information about the Utah School Immunization Record, contact the Utah Immunization Program at 801-538-9450, visit Utah Immunization Program website at immunize.utah.gov, or email Nasrin Zandkarimi at nzandkar@utah.gov.

Rev. 05/2025